

Updated: Saturday, 23 May 2020



## The Ship's Quarters

### COVID-19 Statement

We are taking robust measures to ensure that the wellbeing of our guests and employees is of paramount importance during the global outbreak of Coronavirus (COVID- 19).

We are closely monitoring the official advice given by both the World Health Organisation and the guidelines from Public Health Scotland on the steps we are undertaking. We are vigilant in ensuring all of our staff have been fully briefed and are constantly updated on the ongoing situation.

#### Additional Procedures

We take great pride in maintaining the highest standards of cleanliness and hygiene across the guest house at all times and in response to the Coronavirus, we have taken additional measures developed in consultation with global and local public health authorities (including the WHO and Public Health Scotland) to make our cleaning and hygiene protocols even more rigorous:

- All guest rooms and public areas are meticulously cleaned using the strongest cleaning and high-grade disinfectant products recommended to be effective against Coronavirus
- Any touch points in high volume guest areas including door handles, handrails, tables and reception desks are sanitised throughout the day
- Credit card machines are sanitised after each use
- Tables and any public furniture are sanitised after each guest visit
- All public areas are deep cleaned nightly as well as a weekly sterilisation of public spaces
- We have increased the numbers of antibacterial hand sanitisers available in all areas of the hotel

#### Updating information

This coronavirus (COVID-19) policy is susceptible to changes with the introduction of additional governmental guidelines. If so, we will update it as soon as possible

#### Who we are and how to Contact us

If you have any questions about this company policy or our treatment of your personal information, please write to us by e-mail to [frontdesk@theshipsquarters.com](mailto:frontdesk@theshipsquarters.com) or by post to

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